

STUDENT REGISTRATION FORM

Please print all information

NAME OF SCHOOL: _____ Registration Date: _____ Start Date: _____

Grade in Sept 2015: _____ School ID Number _____ AB Ed ID Number _____

PLEASE PRESENT STUDENT'S BIRTH CERTIFICATE ONCE ONLY (at the time of original registration)

1. Legal Name of student:

 (Surname) (First Name) (Middle Name)

Student also known as:

 (Surname) (First Name) (Middle Name)

Gender _____ Home Phone _____ Birthdate _____ (MM/DD/YYYY)

Current Mailing Address of Student _____ City _____

Postal Code _____ City Subdivision _____

Physical Address (if different than mailing address) _____ City _____

(FOR RURAL STUDENTS ONLY – IMPORTANT INFORMATION - PLEASE COMPLETE**)**

Legal Land Description: _____ 911 Address _____

(Found on Tax Assessment Form, eg. 12345 Rge Rd 678)

County Name: _____ County Subdivision: _____

2. Citizenship:

A. Canadian Citizen (1) _____ (Canadian Birth Certificate or Canadian Citizenship Papers Required)

B. Foreign Born and/or Second Language Students (Immigration Papers Required to Support Immigration Status)

Permanent Res (2) _____ Expiry Date _____ | Arrival Date in Canada _____

Temporary Resident (5) - International Student _____ | Arrival Date in Alberta _____

Student Authorization Expiry Date _____ | Language Spoken at Home _____

Child of a Canadian Citizen (6) _____ | Country of Birth _____

Child of Resident (7) - eg. Work Permit/Refugee Claimant/Parent Study Permit _____ Expiry Date _____

3. School **or** Kindergarten Last Attended (if applicable): _____

4. First & Last Name of Parent/Guardian (living with child): _____ Relationship _____

Business Phone Number _____ Cell/Pager Number _____ email address _____

5. First & Last Name of Parent/Guardian (living with child): _____ Relationship _____

Business Phone Number _____ Cell/Pager Number _____ email address _____

6. Name of Parent (not living with child): _____ Relationship _____

Address _____ Cell/Pager No _____

Home phone number _____ Business phone number _____ email address _____

7. Emergency Contacts

(not living with student, but in case of emergency, should live within close proximity to school):

Name: _____ Home Ph _____ Work Ph _____ Cell Ph _____ Relationship _____

Name: _____ Home Ph _____ Work Ph _____ Cell Ph _____ Relationship _____

Babysitter's Name and Phone/Cell No: (if applicable) _____

8. Has your child received Special Assistance in schools?

i.e. Academic _____ Behaviour _____ Counselling _____

Comments: _____

9. Does your child have specific medical problems or concerns that the school should be made aware of?

10. Child Custody Issues Yes () No () (If yes, please provide details and legal documentation)

11. Please check appropriate statement(s) below:

Catholic Resident:

Both parents are baptized Catholic ()

Only one parent is baptized Catholic ()

Student is baptized Catholic ()

For sacramental purposes, a copy of student's baptismal certificate on file ()

Student has received First Communion ()

Student has completed their First Reconciliation ()

Student has received the Sacrament of Confirmation ()

If Catholic, name of Catholic Parish affiliation _____

Non-resident:

Neither parent nor child is baptized Catholic ()*

*Non-resident Interview conducted by Principal _____ Yes

12. If you are Catholic and own property, have your property taxes been assigned to the Catholic School Division?

Yes () No () (If No, please fill out School Support Notice and forward to City Hall)

13. Aboriginal Information: If you wish to declare your child as an Aboriginal person, please specify:

Status Indian/First Nations Non-Status Indian/First Nations Metis Inuit N/A

Alberta Education is collecting this personal information pursuant to Section 33(c) of the FOIP Act as the information relates directly to and is necessary to meet its mandate and responsibilities to measure system effectiveness over time and develop policies, programs and services to improve Aboriginal learner success in addition to other legislation applicable to the educational institution.

For further information or if you have any questions regarding the collection activity, please contact the office of the Director, Aboriginal Policy, Policy Sector, Information and Strategic Services Division, Alberta Education, 10155 – 102 Street, Edmonton, AB, T5J 4L5, (780)427-8501.

14. Section 23 Eligibility - Francophone Education Rights

(French instruction means instruction in a Francophone environment, not French Immersion.)

According to Section 10 of the School Act and Section 23 of the Canadian Charter of Rights and Freedoms, a parent or legal guardian who is a Canadian citizen has the right to have his/her children receive school instruction in French.

If any one of the following conditions exists for your child, the student is eligible for French instruction:

1. Either parent's mother tongue is French. (French was the first language learned and is still understood by one of the parents),
2. Either parent was educated in French in Canada,
3. One or more children in the family have received primary or secondary school instruction in French (Francophone) in Canada.

My child is eligible for French instruction based on one of the three conditions above. Yes _____ No _____

If yes, do you wish to exercise your rights under Section 23? Yes _____ No _____

Freedom of Information and Protection of Privacy Provisions

The information collected on this form as part of the school registration process is personal information as referred to in the Freedom of Information and Protection of Privacy (*FOIP Act*), which became effective for Alberta School Jurisdictions on September 1, 1998. This personal information is collected pursuant to the provisions of the *School Act* and its regulations, and pursuant to section 33(c) of the *FOIP Act* as the collection is related directly to and is necessary to a school board's obligation to provide students with an education program that meets their needs and to provide a safe and secure school environment. The *FOIP Act* requires that parents/guardians be advised of the collection and use of personal information that is not authorized under the School Act. This includes many activities that are part of normal school community interaction, such as:

- 1) Student name, write-ups, photos and/or videos of classroom and school activities that are taken and used in the school calendar, school yearbook, school orientation guide, school program brochures, school newsletters, or for other purposes within the school, as well as video monitoring used in schools and busses;
- 2) Individual photos, class and team photos that are taken and used within the school;
- 3) Student name and description of activities that are used in the school newsletter and other school communications;
- 4) Student names that are included in an honor roll listing, birthday recognition listing (including announcement on PA system), student achievement awards, and graduation roll, within the school;
- 5) Release of student names to the news media as part of a graduation list, honor roll or the promotion of a positive school program;
- 6) Media photographs or videos of classrooms and school activities, where individual students cannot be identified, may be taken and used by the media;
- 7) Student names that are used on artwork, written material, or other items to be displayed in the school;
- 8) The use of student names, related contact information and phone numbers for attendance checks, school activities; or use by classroom reps, school council or Parishes;
- 9) The use of student names and academic information necessary for determining eligibility or suitability for provincial, federal or other types of awards or scholarships in the event the board applies on a student's behalf;
- 10) The collection of a child's baptismal certificate, parent baptismal record and Parish affiliation for use in First Communion, Reconciliation, Confirmation, CIC will be shared with Parishes;
- 11) Distribution of student name, birth date, address and phone number, and the name, address and phone number of the student's parent or guardian, to Alberta Health Services for purposes of immunization, speech language therapy and/or communicable disease control;
- 12) Distribution of student name, immigration documentation, address and phone number, and the name, immigration documentation, address and phone number of the student's parent or guardian to Central Alberta Refugee Efforts (C.A.R.E.) and Catholic Social Services, for the purposes of supporting students and families;
- 13) Release of student information to Alberta Justice officials for the purpose of administering the Young Offender's Act, or for carrying out programs under the Act;
- 14) For those students eligible for Francophone education (Section 23 of the Canadian Charter of Rights and Freedoms), release of their student information to Francophone Education Regions;
- 15) Student lockers are the property of the Red Deer Catholic Regional Division and are subject to search at anytime, without notice, by the school administration or the R.C.M.P.;
- 16) Student e-mail accounts administered by the Red Deer Catholic Regional Division are subject to the examination of division personnel, without notice, when deemed necessary by the school administration;
- 17) Other similar activities within the school.

PUBLIC EVENTS: Note that school events, which are open to the public, are not subject to the conditions of the FOIP Act. These events may include general assemblies, concerts, school plays, academic focused activities and athletics. The general public, parents and media may be in attendance and are allowed to take photographs, videos and conduct interviews, without first obtaining consent. (It is not expected that the general public or parents will conduct interviews.) Please note that photos and/or videos of school activities that are open to the general public may be taken and used for purposes within and outside of the school. The school may not restrict such activity at public events.

The media are expected to behave responsibly and co-operate with schools within the realm of mutually agreed upon guidelines and protocol.

Throughout the school year, there will be opportunities for television, radio, newspaper, community organizations and the School Division to be invited to the school to provide outside coverage of events and programs not included in the **PUBLIC EVENTS** category listed above.

Also, throughout the year, there may be opportunities to display your son/daughter's artwork and/or other forms of schoolwork at locations outside of the school (i.e. Old Court House gallery, malls). Your signature below (Parent/Guardian) will indicate approval for your son/daughter named on this registration form to be involved with any of the *following* activities on the occasion when the associated event or situation to be covered is not included in the public domain category described under **PUBLIC EVENTS** above.

- A. Photographs/interviews/videos taken by the media, approved community organization, or School Division, where individual students are identified/named.
- B. Student work, accomplishments to be displayed, recognized or reproduced outside of the school (i.e. Signed artwork, creative writing, Student of the Day, or academic presentations such as Science Fair).
- C. Publication of your son/daughter's name, photograph and/or school work on the Division Website and social media.
- D. Photographs/interviews/videos or anecdotal comments where individual students are identified, for use as part of Division marketing initiatives for the International Student Services Program. These images may be published on the Division Website and Division approved Websites, and in materials used for international program promotion. The permission for the use of these images extends beyond the student's registration and attendance in Division schools, and can be used even though the student is no longer enrolled in the Red Deer Catholic Regional Division.

Field trips within the city limits do not require individual consent, however information on such trips will be communicated home in advance. (Please note that a separate consent will be required for each individual **out of town** field trip or classroom program.)

Information relating to these student work/recognition activities will be communicated to the home in advance.

PLEASE SIGN EITHER NO. 1 OR NO. 2

1. I hereby give consent to the activities listed above (Items A – D)

Signature of Parent (**indicating consent**)

OR

2. I **will not** provide approval for a general consent allowing my son/daughter to participate in the activities described in items A – D above. (Please provide comments below indicating details and/or possible exceptions.)

Signature of Parent (**not giving consent**)

Comments

If you have any questions or concerns regarding the collection of information, or intended use of information, please contact Mr. Rod Steeves, Secretary Treasurer, at the Red Deer Catholic Regional Division office, 403-343-1055.

DECLARATION BY PARENT(S)/GUARDIAN(S) OR INDEPENDENT STUDENT

We are/I am fully aware and fully supportive of the religious and moral objectives of the Red Deer Catholic Schools, and we/I understand clearly that our child's/my child's participation in all Catholic education activities, including Religious Studies classes, liturgies, celebrations, and sacramental preparations, at all grade levels, is a condition of student registration in any of the Red Deer Catholic Schools. In accordance with the School Act, Catholic students must receive priority if space becomes restricted in the school.

(Signature of Parents(s)/Guardian(s)/Independent Student)

**BILL 44 – HUMAN RIGHTS, CITIZENSHIP AND
MULTICULTURALISM AMENDMENT ACT, 2009, S. 11.1**

NOTICE TO PARENT OR GUARDIAN OF RELIGIOUS PERMEATION

The *Alberta Human Rights Act* requires a school board to give notice to a parent or guardian when courses of study, educational programs, instructional materials, instruction or exercises include subject matter that deals primarily and explicitly with religion.

All of the schools in this district are Catholic Separate Schools, the essential purpose of which is to fully permeate Catholic theology, philosophy, practices and beliefs, the principles of the Gospel and teachings of the Catholic Church, in all aspects of school life, including in the curriculum of every subject taught, both in and outside of formal religion classes, celebrations and exercises.

Every course of study and educational program, all instructional materials, instruction and exercises will at all times include subject matter that deals primarily and explicitly with religion.

Parent Declaration

My signature below indicates that I have read the above. I fully understand what is being stated and I am in agreement with it.

(Signature of Parents(s)/Guardian(s)/Independent Student)

(Date)

Revised January, 2015